



COUNTY OF ERIE  
DIVISION OF PURCHASE  
MEMORANDUM

TO: All Requisitioners

FROM: Lorraine M. Kolb, Buyer

DATE: 2-7-18

SUBJECT: **PRINTING OF BUSINESS CARDS FOR ALL EC DEPTS.,  
EXCLUDING 4 COLOR THERMO & BUFFALO & EC PUBLIC  
LIBRARY**



The Division of Purchase has AWARDED the bid for Printing of Business Cards for all Erie County Departments, excluding 4 COLOR THERMO & the Buffalo & EC Public Library.

Bid No. 218048-005

Effective Dates: 2-1-18 through 1-31-19

Vendor # 1: 120021  
Vendor: Ad Specialty Solutions LLC  
Contact Person: Brian W. Hutton  
Telephone #: 716-983-2323  
Email: [bhutton@adspecialtysolutions.com](mailto:bhutton@adspecialtysolutions.com)

Terms: Net 30

Commodity No.: 966  
Purchase Group: 005  
Delivery: As Needed  
Pricing: Attached - PAGE 2

**PRINTING OF BUSINESS CARDS FOR ALL ERIE COUNTY DEPTS. EXCEPT  
4 COLOR THERMO & BFLO & EC PUBLIC LIBRARY**

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**PLEASE NOTE THERE IS AN \$8.00 FLAT SHIPPING CHARGE PER  
PURCHASE ORDER**

**FLAT PRINT IN LOTS OF 500 & 1 "M"**

FLAT 2 COLOR	LOT 500	\$21.23
FLAT 2 COLOR	1 "M"	\$22.23
FLAT 1 COLOR	LOT 500	\$16.23
FLAT 1 COLOR	1 "M"	\$19.23
FLAT 4 COLOR	LOT 500	\$30.00
FLAT 4 COLOR	1 "M"	\$40.00

**THERMO PRINT IN LOTS OF 500 & 1 "M"**

THERMO 2 COLOR	LOT 500	\$20.23
THERMO 2 COLOR	1 "M"	\$23.23
THERMO 1 COLOR	LOT 500	\$15.23
THERMO 1 COLOR	1 "M"	\$19.23

**QUANTITY OF 3M FLAT & THERMO**

FLAT 2 COLOR	3M	\$20.23/M	3M = \$60.69
FLAT 1 COLOR	3M	\$18.23/M	3M = \$54.69
FLAT 4 COLOR	3 M	\$36.00/M	3M = \$108.00
THERMO 2 COLOR	3M	\$21.23/M	3M = \$63.69
THERMO 1 COLOR	3M	\$18.23/M	3M = \$54.69